

Program Manual [Handouts]

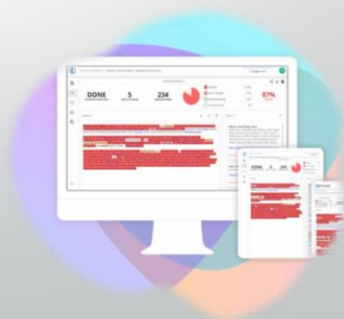


Proving Originality.
Promoting Integrity.
Preventing Plagiarism.
And Protecting YOU.

- 1. How to use Copyleaks
[Plagiarism Detection]**
- 2. How to Setup the Scan Profile**
- 3. How to read the result, share and
report**
- 4. Sign up the copyleaks' account**



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WHAT IS COPYLEAKS?



Copyleaks is a comprehensive plagiarism detection platform that performs extensive searches across 60 trillion websites, 15,000+ academic journals, 20+ code data repositories, and 1M+ internal documents.

Display results in the percentage of similarity detection [known as the aggregate score].

With ability to display individual similarity percentage for each result.

1. How to use Copyleaks [Plagiarism Detection]

How to use the Plagiarism Detection

- Log in from any Internet Browsers such as Google Chrome, Microsoft Edge, Safari etc. by typing URL : copyleaks.com
- Log in account by username and password that is registered with Copyleaks



Copyleaks Main Page : Plagiarism Detection Page

COPYLEAKS

COPYLEAKS

Home Button

Team Member

Copyleaks Products

OSD

Hello, Open Services

New Scan

My Scans

Shared With Me beta

Recent Scans

Copyshield

Text Compare

Explore Copyleaks

NEW SCAN

MY SCANS

COMPARE
FILES

SETTINGS

HELP
CENTER

EXPLORE

Dashboard

Go to
Copyleaks
identity
page

Copyleaks Identity Page [CopyleaksID]

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- is the account setting page for changing email address, changing password, checking security on logging in from different devices, etc.
- To login to Copyleaks Identity Page, Choose Account Settings

COPYLEAKS

Trial

UPGRADE

Account settings

Billing

Teams

Repository

Earn FREE pages!

Log out

Hello, Open Services

New Scan

My Scans

Shared With Me beta

Recent Scans

Copyshield

Text Compare

Explore Copyleaks

NEW SCAN

MY SCANS

COMPARE
FILES

SETTINGS

HELP
CENTER

EXPLORE

Copyleaks Identity Page [CopyleaksID]

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The screenshot shows the Copyleaks Identity Page. At the top left, the 'COPYLEAKS ID' logo is highlighted with a red box. A red arrow points to it with the text 'Notice : CopyleaksID logo'. The page has a sidebar with links: Account, Security, Audit Logs, Teams, Repositories, and Billing. The main content area is divided into two sections: 'Account details' and 'Organization details'. The 'Account details' section includes fields for Email address (suthapa.stat@gmail.com), First name, Last name, Open Services, Data, and User profile (College/University Professor). There is also a checkbox for marketing communications. The 'Organization details' section includes fields for Organization name, Country (Thailand), and Organization Logo.

Switching Identity Page back to Main Page

COPYLEAKS

- From CopyleaksID page, switching back to Copyleaks Main Page by

This screenshot is similar to the one above but includes annotations for switching back to the main page. A red box highlights the 'COPYLEAKS ID' logo. In the top right corner, there is a grid icon (Main Website Tools) and an 'OSD' button. A red arrow points to the grid icon with the text 'select', and another red arrow points to the 'OSD' button with the text 'click'. Below these icons are links for LMS, AP, and APP. The rest of the page content is identical to the previous screenshot.

New Scan



Files : detect the existing file

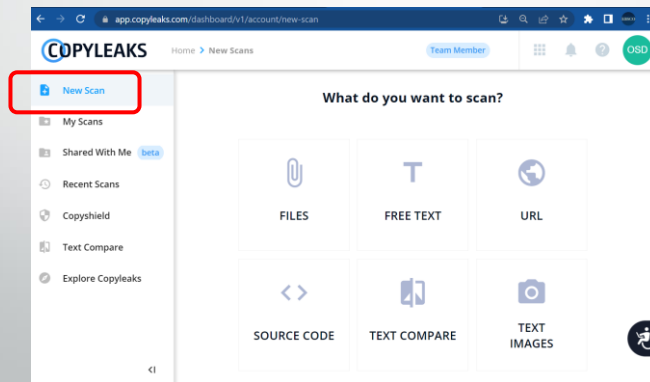
Free Text : detect the text

URL : detect webpages, URL

Source Code : detect Source code, programming languages such as C#, Java, Python, HTML and etc.

Text Compare : detect between the upload files, texts (Plagiarism detection out of database)

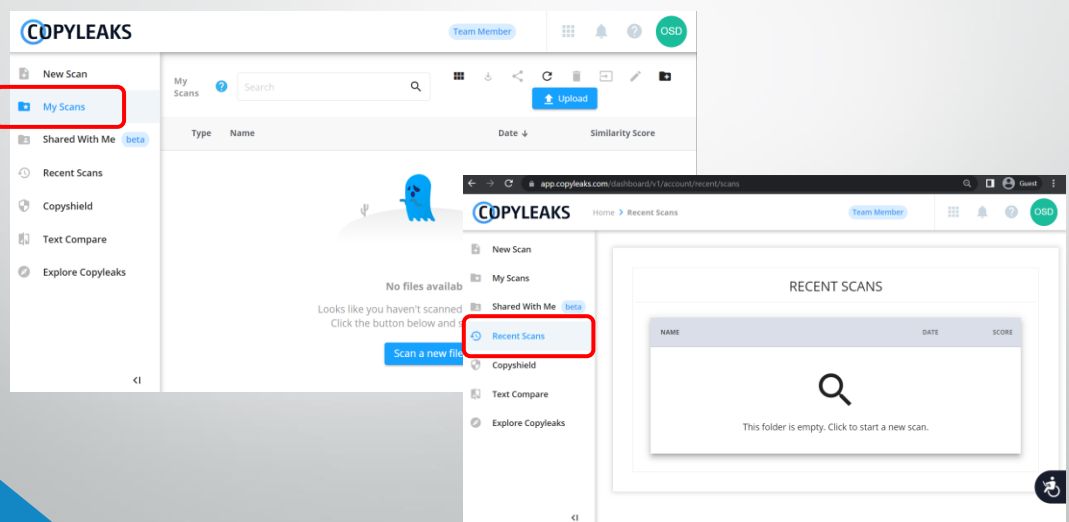
Text Images : parse text directly from an image file and the text will be extracted and detected



My Scans/Recent Scans



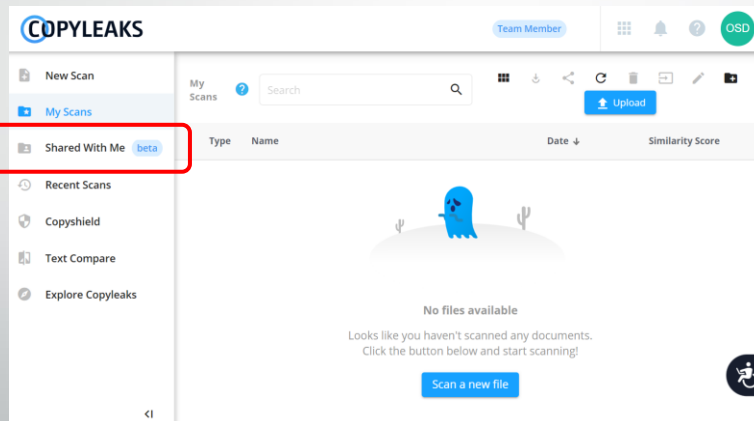
- My Scans is the folder to organize your scanned results.
- Recent Scans is showing the recent 25 scanned results.



Shared with Me



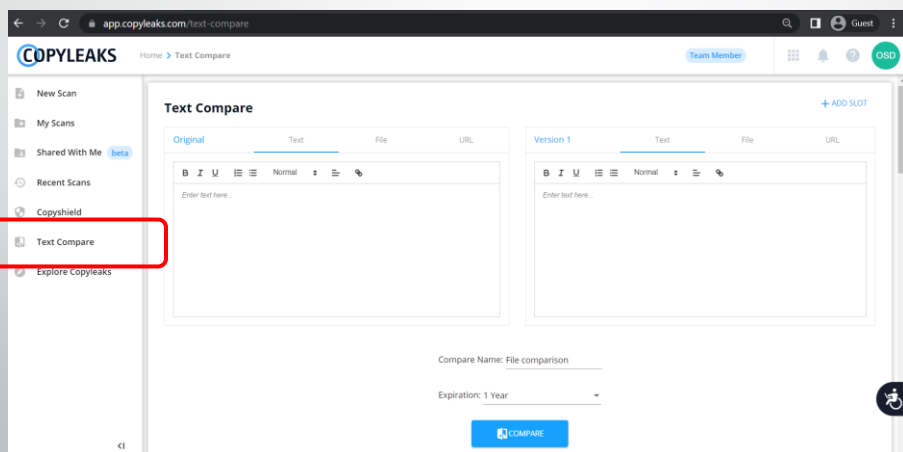
- Accessing Shared Report from other writers.
- Student who shared the scanned result to Advisor's email, the scanned results will be shown here on Advisor's account.



Text Compare

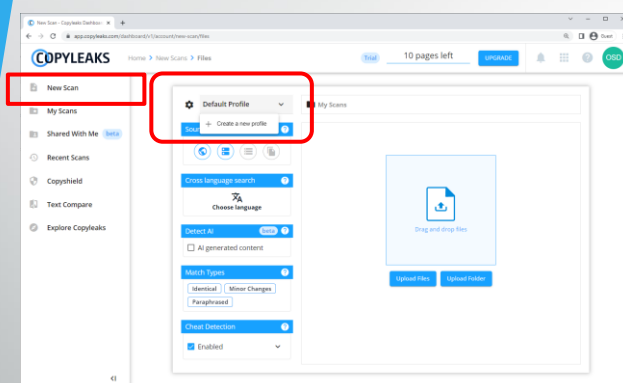


- Detect between the upload files, texts. (Plagiarism detection out of database)
- Ability to check upload files, texts up to 100 items by using menu "Add slot".



2. How to Setup The Scan Profile

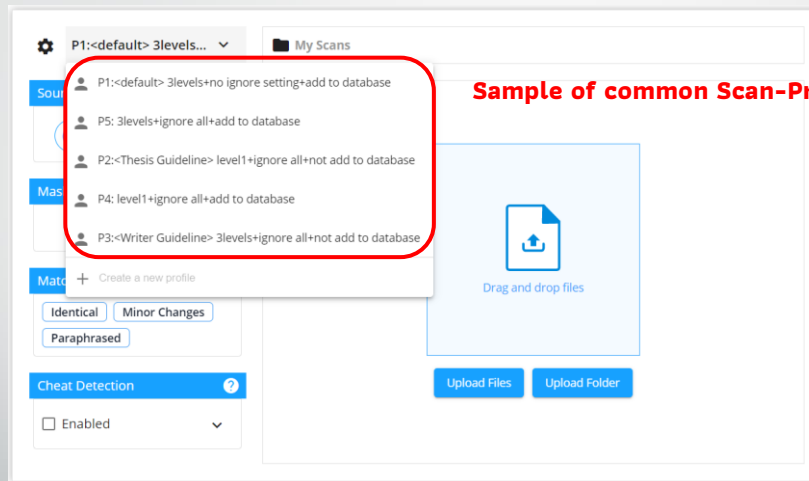
How to Setup The Scan Profile [1]



- Customize choice of settings for use in a specific context.
- Can set the Scan-profile privately by User at maximum 5 Scan-profiles.
- Can mask the parts of text from being scanned such as References, Quotes, Citations, Titles, and Table of Contents.
- Choose the level of similarity of matches to be compared. (3 levels : Identical, Minor Changes and Paraphrase)
- Choose to save or not save into Copyleaks Internal Database

How to Setup The Scan Profile [2]

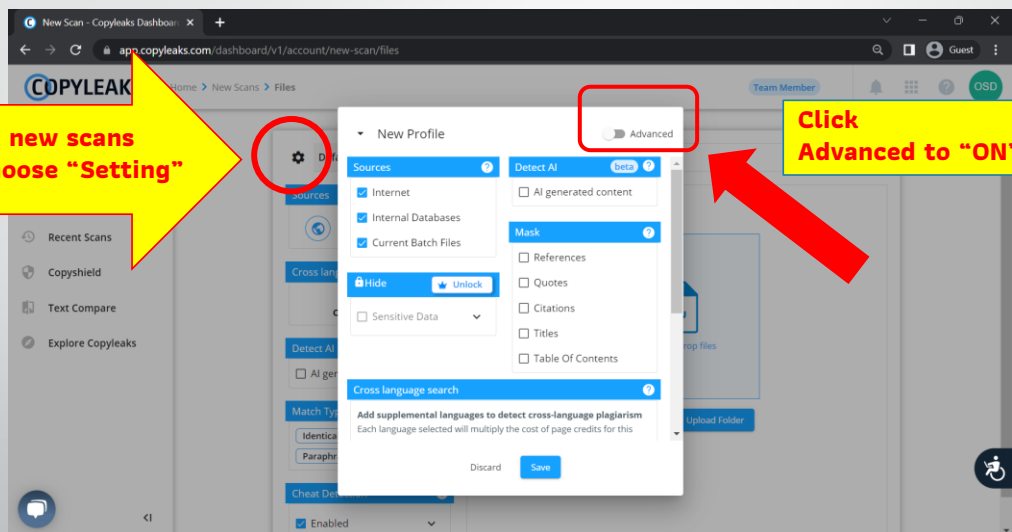
COPYLEAKS



How to Setup The Scan Profile [3]

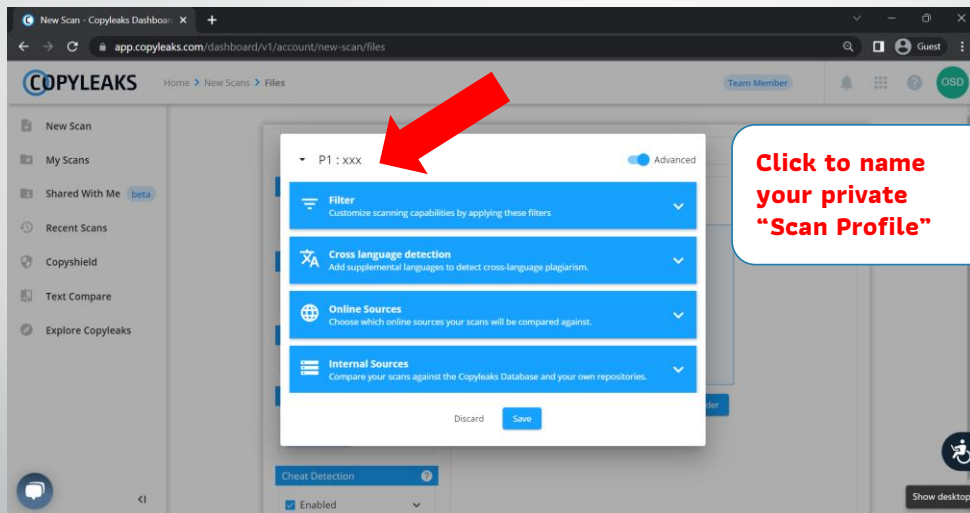
COPYLEAKS

Go to new scans
by choose "Setting"



How to Setup The Scan Profile [4]

COPYLEAKS



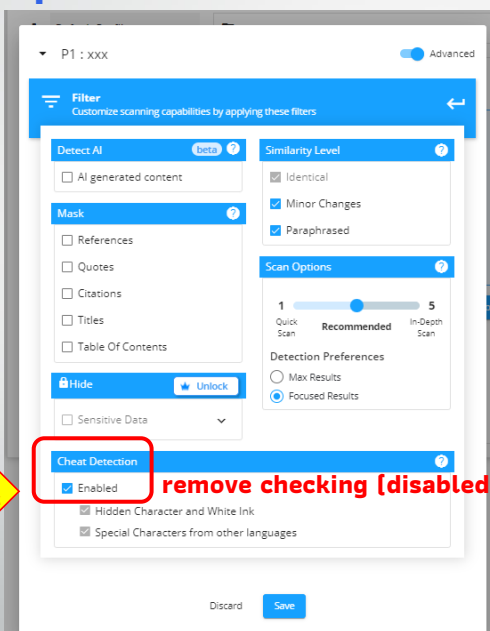
How to Setup The Scan Profile [5]

COPYLEAKS

Detect AI = detect and alert the text written by "AI context writing tools"

Mask = choose to omit these parts of text from being scanned.

Recommend to remove out for Thai document/text which often show Cheat detection due to Font Unicode.



Tab 1 Filter

Similarity Level = choose the level of similarity of matches to be compared.

Scan Options = control the level of sensitivity used according to the speed of the scan.

How to Setup The Scan Profile [6]

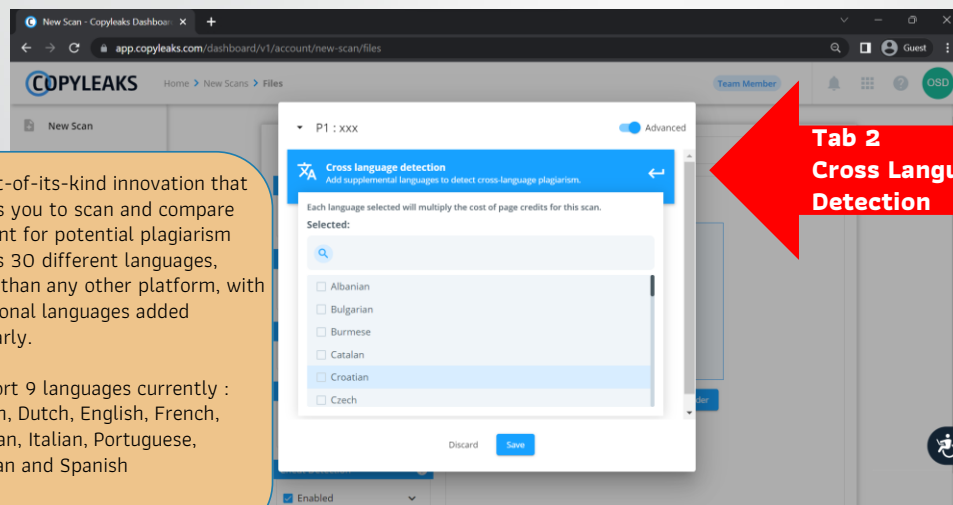
COPYLEAKS

A first-of-its-kind innovation that allows you to scan and compare content for potential plagiarism across 30 different languages, more than any other platform, with additional languages added regularly.

Support 9 languages currently :
Danish, Dutch, English, French,
German, Italian, Portuguese,
Russian and Spanish

*extra cost on page credits

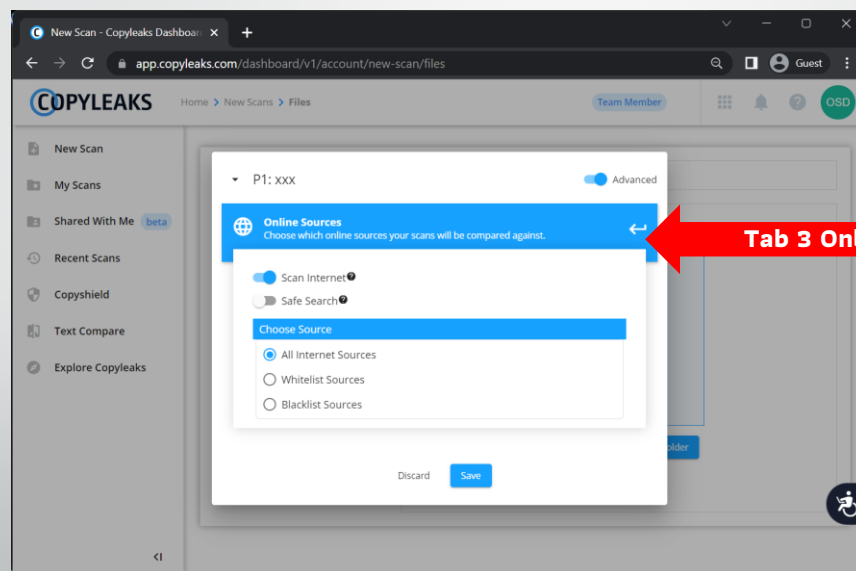
**Tab 2
Cross Language
Detection**



How to Setup The Scan Profile [7]

COPYLEAKS

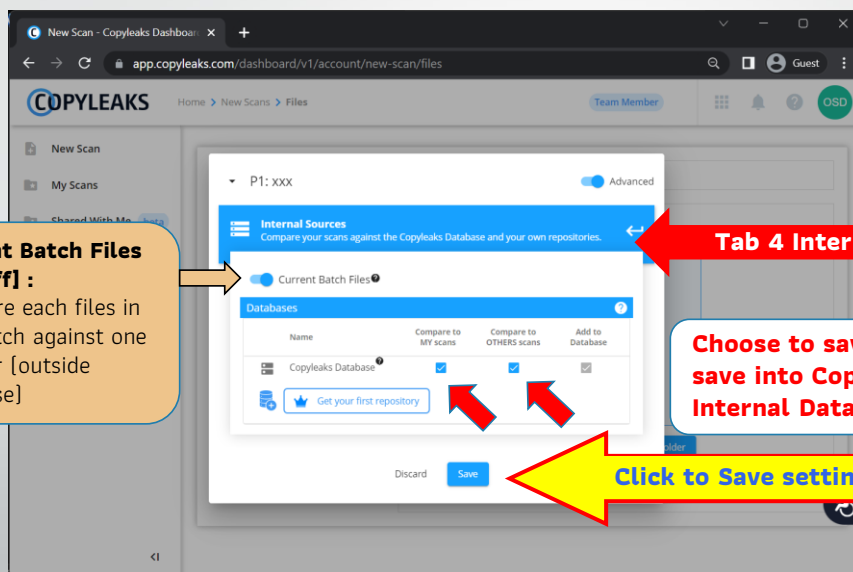
Tab 3 Online Sources



How to Setup The Scan Profile [8]

COPYLEAKS

Current Batch Files [On/Off] :
Compare each files in this batch against one another [outside database]



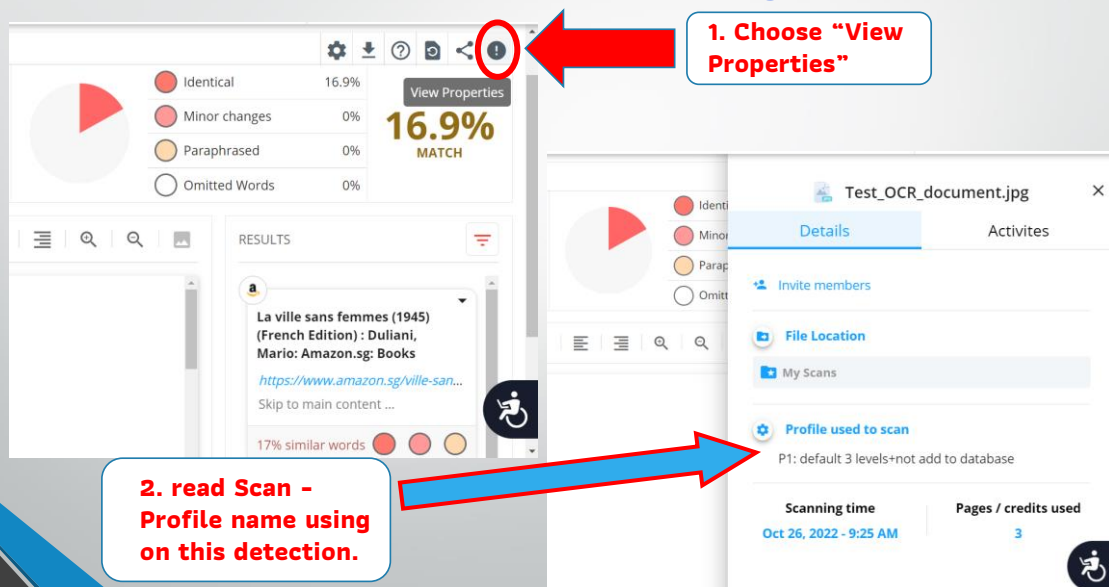
Tab 4 Internal Sources

Choose to save/not save into Copleaks Internal Database

Click to Save setting

Scan – Profile [9] – How to check Scan Profile used from the result page

COPYLEAKS



1. Choose "View Properties"

2. read Scan - Profile name using on this detection.

3. How to read the result, share and report

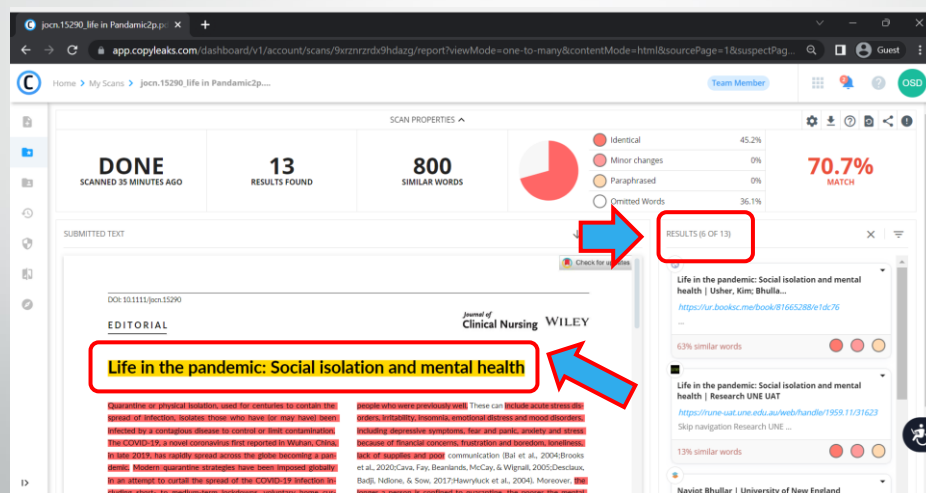
Plagiarism Report : from Program Page [1] COPYLEAKS

- Simply click on the result you want to see and a side-by-side comparison will be generated.
- Can filter the unrelated result out as needed.

The screenshot displays the COPYLEAKS plagiarism report interface. At the top, it shows 'SCAN PROPERTIES' with a 'DONE' status, '13 RESULTS FOUND', and '800 SIMILAR WORDS'. A pie chart indicates the match distribution: Identical (45.2%), Minor changes (0%), Paraphrased (0%), and Omitted Words (36.1%). A large red '70.7% MATCH' is prominently displayed. Below this, the 'SUBMITTED TEXT' section shows a snippet from the 'Journal of Clinical Nursing' by WILEY, titled 'Life in the pandemic: Social isolation and mental health'. The text discusses quarantine and social isolation measures. To the right, the 'RESULTS' section lists search results, including 'Life in the pandemic: Social isolation and mental health | Usher, Kim; Bhalla...' and 'Life in the pandemic: Social isolation and mental health | Research UNE UAT'. Red arrows point to the 'SUBMITTED TEXT' and 'RESULTS' sections.

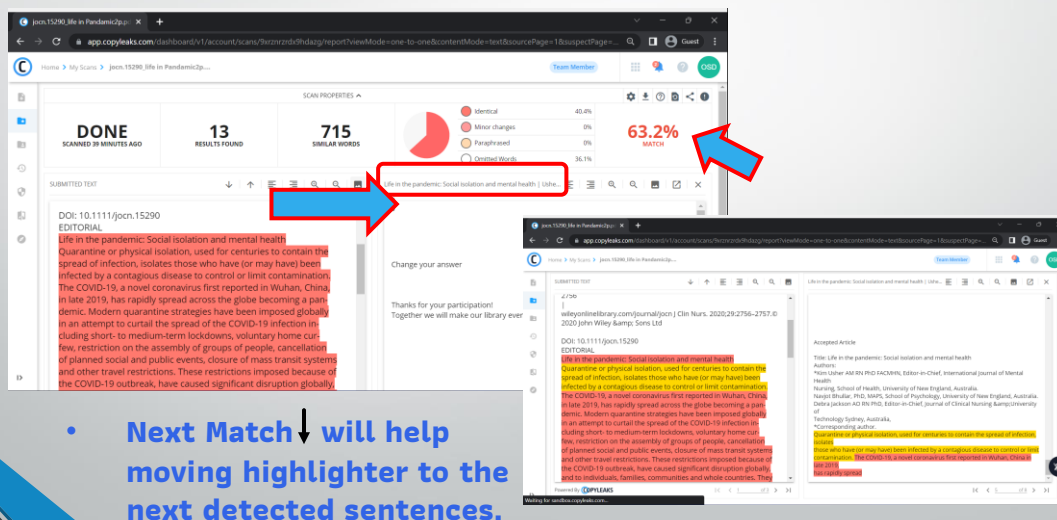
Plagiarism Report : from Program Page [2] COPYLEAKS

- Highlight specific sentence or group of detected words to shows only results found on this highlight.



Plagiarism Report : from Program Page [3] COPYLEAKS

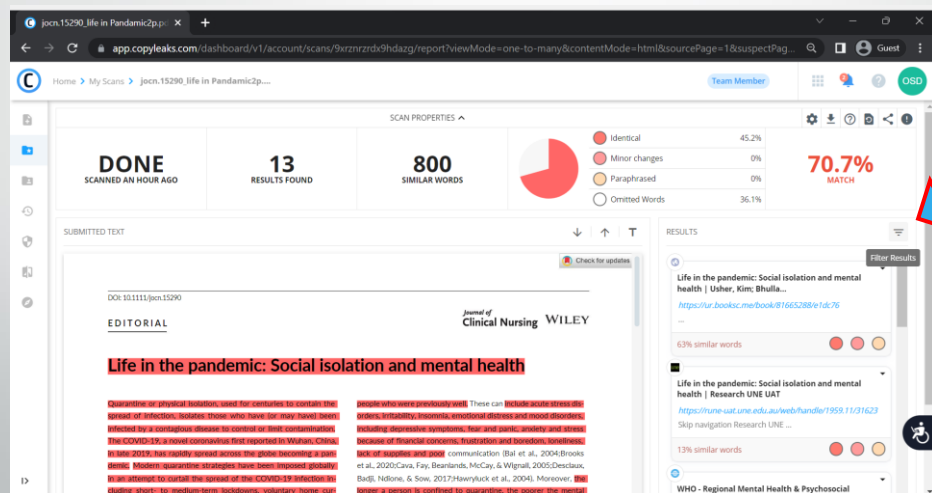
- Simply click on the result you want to see and a side-by-side comparison will be generated. **With ability to display individual similarity percentage for each result.**



Next Match will help moving highlighter to the next detected sentences.

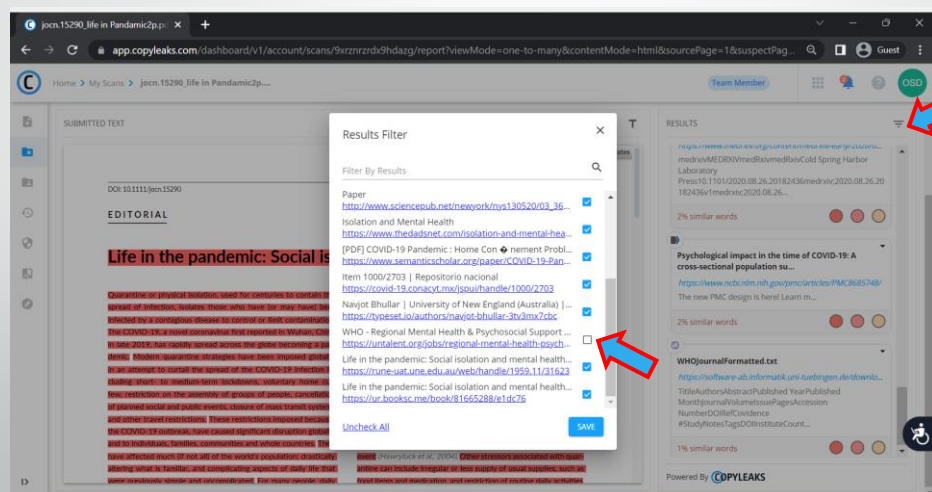
Plagiarism Report : from Program Page [4] COPYLEAKS

- Filter out the insignificant source result by Filter results
- Or choose “drop down” besides result and choose “exclude”



Plagiarism Report : from Program Page [5] COPYLEAKS

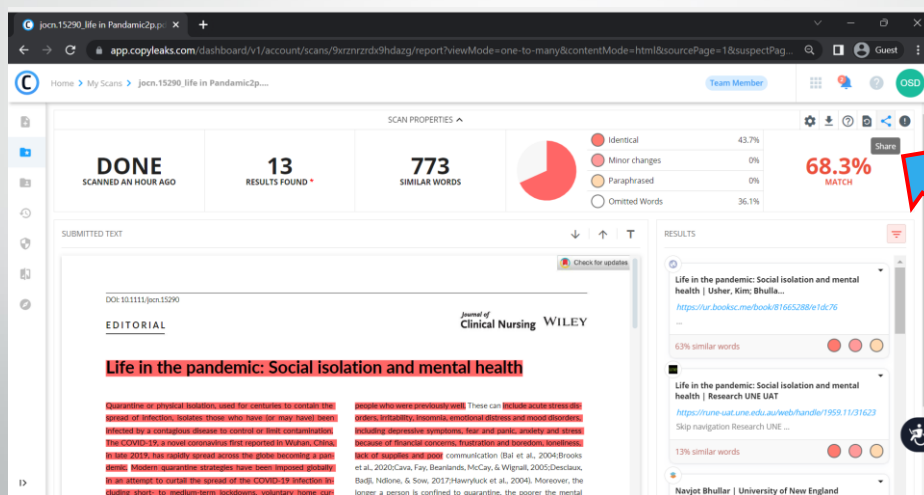
- Filter out the insignificant source result by Filter results
- Or choose “drop down” besides result and choose “exclude”



Share Plagiarism Report [1]

COPYLEAKS

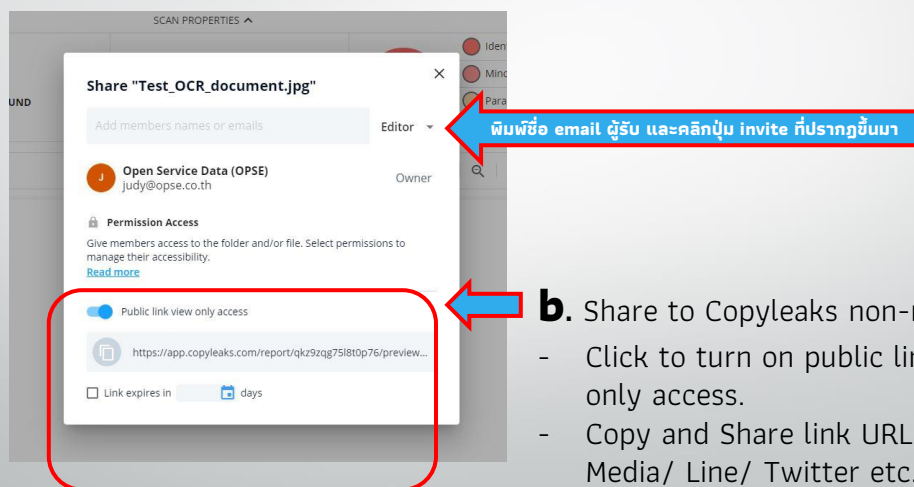
- There are 2 options to send the result of this Plagiarism Scan Report : click “Share”



Share Plagiarism Report [2]

COPYLEAKS

- Share document to other Copyleaks users by email.
Document will show in Folder “Shared With Me” in receiver account.



- Share to Copyleaks non-member.
 - Click to turn on public link view only access.
 - Copy and Share link URL to Social Media/ Line/ Twitter etc.
 - Set Share link URL Expiration date.

Download Plagiarism Report in PDF [1]

COPYLEAKS

- Download the result to pdf file by clicking “export report” function

The screenshot shows the Copyleaks dashboard with the following details:

- SCAN PROPERTIES:** DONE, SCANNED AN HOUR AGO, 13 RESULTS FOUND, 773 SIMILAR WORDS.
- Match Statistics:**
 - Identical: 43.7%
 - Minor changes: 0%
 - Paraphrased: 0%
 - Omitted Words: 36.1%
- Overall Match:** 68.3% MATCH (highlighted in red).
- Submitted Text:** Life in the pandemic: Social isolation and mental health (Editorial, Journal of Clinical Nursing, WILEY).
- Results:** A list of similar documents is shown on the right, including 'Life in the pandemic: Social isolation and mental health' by Usher, Kim; Bhalla...

Download Plagiarism Report in PDF [2]

COPYLEAKS

- Download the result to pdf file by clicking “export report” function

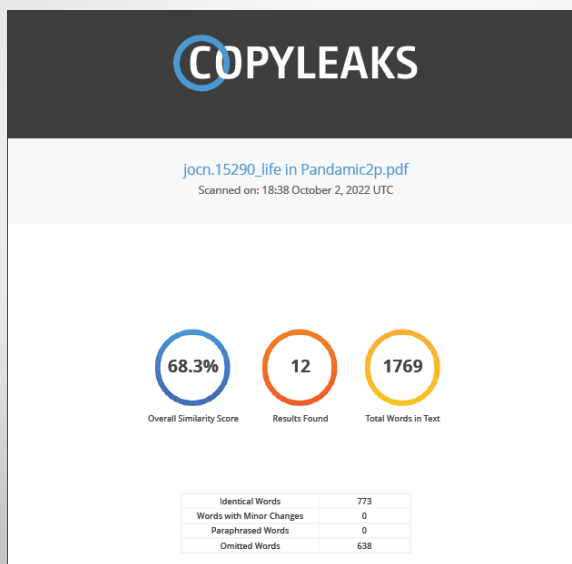
The screenshot shows the Copyleaks dashboard with the following details:

- SCAN PROPERTIES:** DONE, SCANNED AN HOUR AGO, 13 RESULTS FOUND, 773 SIMILAR WORDS.
- Match Statistics:**
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 - Omitted Words: 36.1%
- Overall Match:** 68.3% MATCH (highlighted in red).
- Submitted Text:** Life in the pandemic: Social isolation and mental health (Editorial, Journal of Clinical Nursing, WILEY).
- Download PDF Report Modal:**
 - We noticed that you filtered some results, do you want to:
 - ☐ Include all of the results
 - ☒ Include only filtered results
 - Download** button
- Results:** A list of similar documents is shown on the right, including 'Life in the pandemic: Social isolation and mental health' by Usher, Kim; Bhalla...

Download Plagiarism Report in PDF [3]

COPYLEAKS

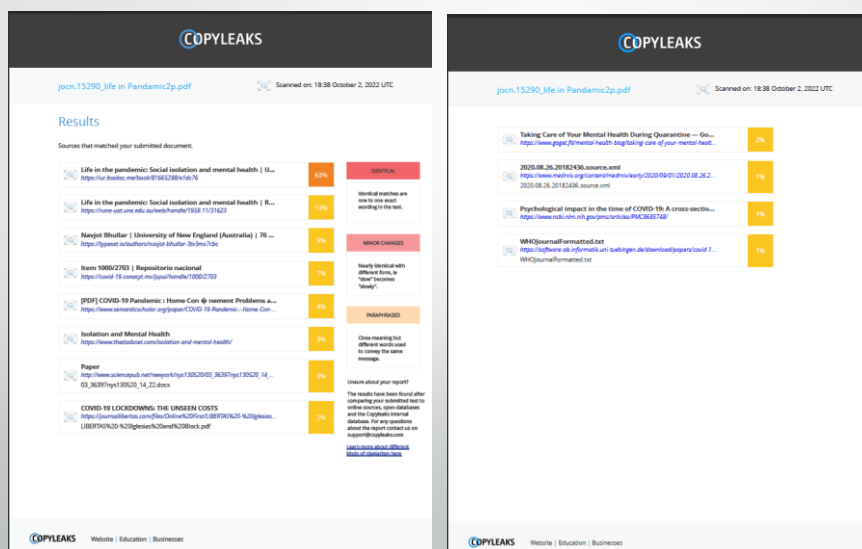
Example : Report in PDF file



Download Plagiarism Report in PDF [4]

COPYLEAKS

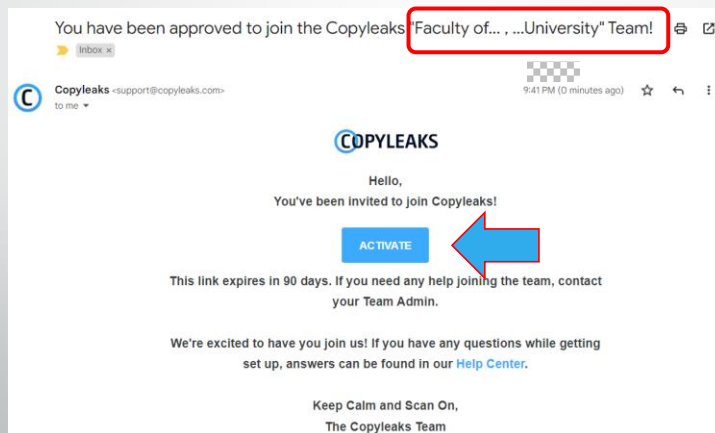
Example : Report in PDF file



4. Sign up the Copyleaks' account

Activate & Log in [Case1]

- Notify e-mail that needs to use for opening Copyleaks account to Admin.
- Non-member of Copyleaks : will receive invitation e-mail from Admin. Click "Activate"



Activate & Log in

COPYLEAKS

- Fill data in English / Choose “User profile” that suits your profile.
- **Set your Password which must contain of capital letter, small letter, special character and number ; at least 8 letters.**
[Sample : Copy@123]

The screenshot shows the 'Activate your account' modal form. It includes fields for 'First name', 'Last name', and 'New password', each with a red border and a red error message 'First name is required', 'Last name is required', and 'New password is required' respectively. There is a dropdown for 'User profile' set to 'College/University Professor'. A checkbox for 'I would like to receive marketing communications...' is unchecked. A checked checkbox for 'Agree to Terms of Use and Privacy Policy.' is present. A blue 'Save' button is at the bottom.

Activate & Log in

COPYLEAKS

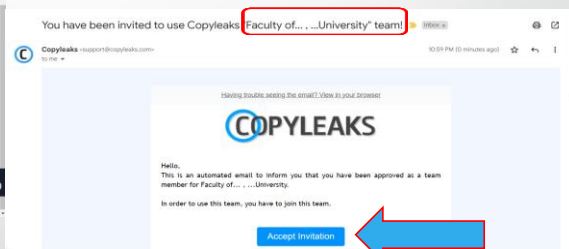
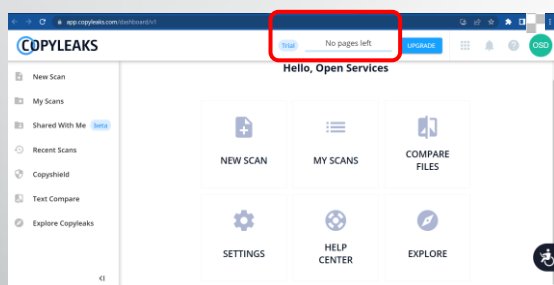
- Pop-Up : Activation Success showing your account is ready to use

The screenshot shows the 'Activation Success' pop-up. It has a white background with a blue border. The text reads 'Activation Success' and 'Your account was successfully activated.' Below this is a blue 'Login' button. The background shows the 'Account details' section of the COPYLEAKS ID interface, with the email address 'suthapa.stat@gmail.com' and a 'Change email' link.

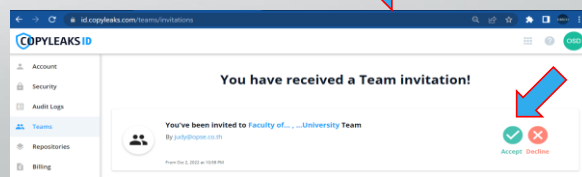
Activate & Log in [Case 2]



- Existing Copyleaks user : will receive invitation e-mail from University's Admin. Click "Activate"



- It will lead to CopyleaksID page. Under team tab, click accept a team invitation.



How to check : your copyleaks account is ready to use [under university subscription]



- NOTICE "team member" on top of the main page.

